



National Aluminium Company Limited
(A Government of India Enterprise)
M & R Complex, Damanjodi, Dist: Koraput-763008 (Orissa)

INVITES APPLICATION FOR THE FOLLOWING POSTS

1. JUNIOR OPERATIVE TRAINEES

- (I) **Welder (01Post) (Unreserved)** - The candidate should have passed HSC with ITI/NCTVT and should possess apprenticeship certificate in Welder Trade.
- (II) **Survey-Cum-Drafting (01Post) (Unreserved)** - The candidate should have passed HSC with ITI/NCTVT and should possess apprenticeship certificate in surveyor Trade. Surveyor's certificate of competency(R) from DGMS is desirable. Working experience in Total Station, Auto CAD or surpac survey software will be an added advantage.

NB: CANDIDATES WHO DO NOT POSSESS THE NATIONAL TRADE CERTIFICATE AND NATIONAL APPRENTICESHIP CERTIFICATE FROM NATIONAL COUNCIL FOR VOCATIONAL TRAINING / STATE COUNCIL FOR VOCATIONAL TRAINING IN THE ABOVE TRADES NEED NOT APPLY.

Maximum Age Limit & Emoluments:

Maximum 27 years as on **1st September 2008**. Further relaxation in age to the extent of the period of training is also given for apprenticeship. Relaxation in age to Ex-service men will be given as per Govt. guideline.

On appointment to the above post the candidates will be required to undergo on-the-job training for a period of 18 months during which they would get a stipend of Rs.3, 500/- per month for the first year and Rs.3,700/- per month for remaining period of training. On satisfactory completion of training, the trainee will be considered for placement in the pay scale of Rs.4, 925-3.5%-9150/- subject to other conditions.

2. **Blaster Gr. III (05 Posts (UR – 3, SC- 1& ST– 1) (Ex-Service men may also apply.):**
The candidate should have passed HSC and must possess Blaster's Certificate of Competency issued by Director General of Mines Safety and valid First Aid Certificate. He should have 2 years experience in a fully mechanized opencast non-coal Mines where deep hole blasting is carried out and should have knowledge of explosives. Valid Heavy/Light Motor Vehicle Driving License is desirable. **The experience is Relaxable by 01 year for candidates belonging to the STs & SCs in case sufficient numbers of SC/ST candidates possessing the requisite experience are not available to fill up the vacancies reserved for them.**

Age limit: Maximum 35 years (Relaxable by 5 years in case of SC & ST) as on **1st September 2008**. Relaxation in age to Ex-service men will be given as per Govt. guideline.

Pay & allowances: Pay scale Rs.4925-3.5%-9150/- plus other allowances applicable to the grade from time to time.

3. JUNIOR FOREMAN (HORTICULTURE) (S0 GRADE) -01 Post (Unreserved)

The candidate should have passed **B.Sc. (Agriculture) / B.Sc. (Horticulture) /B.Sc. (Forestry)** from a Recognized University with **two years in line post qualification experience** in horticultural activities, plantation & beautification of public place and township, hybridization maintenance of nursery, execution of silvicultural works, co-ordination of other statutory works relating to forest management, plantation, horticulture, stock handling and record keeping of all contractual documents.

Age Limit: Maximum 40 years as on **1st September 2008**.

Pay & Allowances: Pay scale Rs.6125 - 3.5% - 10990/- plus other allowances applicable to the grade from time to time.

4. JUNIOR FOREMAN (SANITATION) (S0 GRADE) -01 Post (Unreserved)(Ex-Service men may apply.)

The candidate should have passed **B.Sc.** with recognized Diploma in Public Health & Hygiene from a recognized institute and should have possessed **two years in line post qualification experience** in prevention & control of communicable diseases, hygienic inspection of public places, proper disposal of garbage and anti-fly and anti-mosquito measures, disinfections of wards and cabins in the hospital, maintenance of sanitary installations

Age Limit: Maximum 40 years as on **1st September 2008**. Relaxation in age to Ex-service men will be given as per Govt. guideline.

Pay & Allowances: Pay scale **Rs.6125 - 3.5% - 10990/-** plus other allowances applicable to the grade from time to time.

5. NURSE GR.III (FEMALE)(P0 GRADE) - 01 Post (Unreserved)

The candidate should have passed Matriculation with "A" grade certificate (60% or higher marks) in General Nursing and Midwifery or Diploma/ B. Sc in Nursing (Three and half years course) from a Medical College/ Nursing School or college recognized by Govt. of India/Orissa. She should have up-to-date Nursing Registration Number and one year in line post qualification experience in Public Sector/ Govt. Hospital/ Private Hospital having more than 50 beds. The candidate will have to attend the indoor patients, emergency cases, labour rooms, isolation wards, injection room, health camps, first-aid center and occupational health centers etc. and she has to assist the Surgeon in operation.

Age Limit: Maximum 35 years as on **1st September 2008**.

Pay & Allowances: Pay scale **Rs.4925 - 3.5% - 9150/-** plus other allowances applicable to the grade from time to time.

6. Technician Gr. III (Grinder) (T0 GRADE)-01 Post (Unreserved)(Ex-Service men may also apply.) - The Candidates should have passed HSC with ITI/NCTVT and should possess apprenticeship certificate in Grinder Trade. He should have two years post qualification experience in operating the HMT make surface grinding machine, cylindrical grinding machine and tool & cutter grinding machine.

Age limit: Maximum 35 years as on **1st September 2008**. Relaxation in age to Ex-service men will be given as per Govt. guideline.

Pay & allowances: Pay scale Rs.4925-3.5%-9150/- plus other allowances applicable to the grade from time to time.

GENERAL:

(1) The applicants should be Indian nationals. (2) The posts also carry other benefits/facilities as per the rules of the Company. (3) Candidates serving in Govt./Semi Govt./Public Sector Undertaking should apply through proper channel. (4) SC/ST candidates **called for interview** will be paid second class return Rail/bus fare by the shortest route subject to the condition that the place of stay is 30 Kms or more from Damanjodi, Dist: Koraput (Orissa) (5) Candidates in PWD category are required to produce Disability certificate issued by the Competent Authority. (6) Candidates who have represented State/Nation in games and sports will be given preference, if otherwise found suitable. (7) Candidates should have registered their names in any employment exchange. (8) **Number of vacancies is likely to vary. NALCO reserves the right to raise the eligibility criteria to restrict the number of candidates to be called for test/interview** and also fill up all the posts or alter the number of posts or even to cancel the whole process of recruitment without assigning any reason.

HOW TO APPLY:

Application should be submitted on plain paper in A4 size affixing a recent passport size photograph stating (1) Advt. No. (2) Name of the post (3) Name of the applicant (in block capital letters) (4) Father's name (5) Date of Birth and age as on **1st September, 2008** (6) Religion (7) Present Postal Address for communication (8) Permanent Address

9) Academic / Professional qualification in the following proforma.

Exam passed	Institution/ University	Year of Passing	Class/ Division	Main Subjects	% of Marks

(10) Whether Undergone any specialized training/Apprenticeship, if so, the details:

Name of the Factory/ Organization	Period of training		Name of the training	Month and year of passing	Remarks
	From	To			

11) Details of past and present experience:

Name of the organization	Period of service		Designation	Nature of duties	Total salary (Per month) drawn	Reason of leaving
	From	To				

(12) Whether SC/ST/OBC (Attach copy of certificate from competent Authority in prescribed format (13) Type of Disability (14) % of Disability (15) Employment Exchange Registration No. _____, valid up to _____, Name of the Employment Exchange _____ (16) Demand Draft No. & date (17) Signature of the applicant with date.

Application should be sent along with **ATTESTED COPIES** of certificates in support of age, qualification (Academic and Professional) Training, Experience, Caste, discharge certificate in case of ex-service men, and other curricular activities and Demand Draft for **Rs.50/-** (not applicable for SC/ST/PWD) drawn in favour of **National Aluminium Company Limited**, payable at **Damanjodi** to the **Manager (HRD) – Rectt., National Aluminium Company Limited, Mines & Refinery Complex, Damanjodi-763 008, Dist: Koraput (Orissa)**, so as to reach him by **30th September, 2008** Any application, which is incomplete or received after **30th September, 2008** will not be entertained. We do not take any responsibility for postal delay, if any.

NB: Name of the post should be super- scribed on the envelope. The application should be made exactly as per the above format and canvassing in any manner would disqualify the candidate.

Advt.No.1/2008